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Introducing competence - based preschool teacher education curricula in Bosnia and Herzegovina
574076-EPP-1-2016-1-BA-EPPKA2-CBHE-JP

Annual progress report according to the workplan for the project year _1 (2017) _____

Contribution: all partners QA progress form for the first project year

Activities Ref.nr/Sub-ref nr	Title	Planned	Realized	Indicators of progress	Description of tasks and progress	outcomes
1.1	Constitution of project teams	M1- October 2016	March 2017.	Partners named its members for the Steering Committee and the QA&M Committee and local curricula modernization team and working group	Each partner named its representatives in mentioned committees and teams In cooperation with BH partners University of Zagreb conducted baseline study on preschool teacher education based on the Stakeholder analysis report as agreed on the Kick-off	(1)Steering Committee formed and consist of 11members, (2) Quality Assurance& Monitoring Committee formed and consists of 11 members
1.2	Baseline study on preschool teacher education in BH	M2, M3- November, December 2016	March-April 2017.	Number of representatives from BH partners working on the baseline study: UNT- 6, UNBI-4, SVEMO-2, UNTZ-5, NUBL-4, SVEHERZ-2, DZPU-5; UNIZG-2		Report- Baseline study, in local language "Analiza nastavnih planova i programa", 62 pages, University of Zagreb
1.3	Stakeholders analysis	M2, M3- November, December 2016	March-April 2017.	Stakeholders defined and survey conducted on: 40 Preschool Teachers; 45 University and College Lecturers; 27 Associate Professionals; 20 Local Authority Representatives and Policy Makers ; 84 Parents	BH partner universities contributed data for the realization of the survey developed by MMU	Stakeholder analysis report, 27 pages, MMU

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1.4	Introduction conference on competences in ECEC	M3-December 2016	18-19.05.2017. Introduction conference, Travnik, BiH	<ul style="list-style-type: none"> "•UNT:10 staff, 10 students, 2 presentations •UNBI: 3 staff, 2 students, 2 presentations •SVEMO:2 staff, 2 students, 2 presentations •UNTZ: did not attend because UNTZ regulations regarding travel cost and cost of stay that needed to be transferred before the activity •NUBL: 3staff, 1 student, 1 presentation •SVEHERZ: 4, 2 presentations •DZPU: 7 staff, 3 presentations •MMU:2 staff, 2 presentations •UNIZG:1 staff, 1 presentation •UMB:2 staff, 2 presentations •UAB: 	<p>University of Travnik hosted the Conference. BH partners actively participated in the conference and presented results of the survey among stakeholders and students' opinion and expectations from the program, while EU partners presented the baseline study and stakeholder analysis and their experience with the development of study programs in Early Childhood education and Care</p>	<p>Stakeholders and project partners gathered to discuss about preschool teacher education, analysis of study program, stakeholder analysis, BH partners agreed on the Recommendations for BH HEIs on which innovation of curricula should be based, pages 14. http://teacher.unt.ba/wp-content/uploads/2017/05/Newsletter-Uvodna-konferencija-ENG-Linkovi.pdf</p>
2.1	Seminar -curricula modernization& innovation with focus on competences	Jan-17	4-5.09.2017. Bihać, BiH	participants 25	<p>University of Bihać hosted the seminar, partners discussed impressions from the study visit to Manchester and discussed competences and modernization process facilitated by the UNIZG and MMU.</p>	Minutes

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	M5- February 2017	1. 10- 13.07.2017. Manchester, UK;		MMU hosted the study visit. Staff and students from BH partners introduced to EU practices in preschool education in preschool education study visit
2.2	M8-May 2017	2. 15- 18.10.2017. Zagreb, HR	Participants 40	UNIZG hosted the study visit. Visit to kindergartens, discussion on impressions from kindergartens and roundtable with the students and teachers from the Faculty of Teacher Education on the preschool teacher education. study visits
	M6- March 2017	1. 27- 28.9.2017. Travnik, BiH;	participants 31	active participation in the workshop. Steps for curricula modernization discussed and UNIZG suggested data gathering for stakeholder needs analysis, but BH partners insisted that earlier stakeholder survey results are sufficient to draft list of generic and field-specific competences. Minutes;
2.3	M9-June 2017	2. 12- 14.12.2017., Banja Luka, BiH	participants 20	NUBL hosted the workshop. Participants visited Montessori kindergarten. Worked on the review of competences. Participated in the evaluation of WP 2 done by MMU and UNIZG Minutes

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2.4	Development of curricula modernization & innovation plans and cross-institutional peer-review of plans	M6, M7, M8, M9, M12- March-June, October 2017	Started in September 2017 but it will be realized in the second project year	The activity has not actually started in the first project year, but during workshops UNIZG presented the steps and how modernization is done in Croatia. MMU presented competences. Development of new study programs at BH partner universities is defined through the regulation on the adoption and evaluation of the study programs.	activity will be further realized in the second year of the project due to the delay in the start of the project
3.2	Needs assessment- methodic, didactic, transversal competences	M4, M5- January, February 2017	June-July 2017	a survey was developed by Matej Bel for academic staff of BH partner universities UNBI hosted the seminar. UMB presented and through workshop showed their Reflective teacher model and how it is developed.	questionnaire and results by UMB http://teacher.unt.ba/wp-content/uploads/2020/08/skeniranje0048.pdf
3.3	4 methodic/didactic seminars	M7-April 2017 M12- October 2017	1. 18-19.9.2017. Bihac, BIH 2. 29-30.11.2017, Mostar, BiH;	SVEMO hosted the seminar. UMB created activities to exercise and understand their Model of Reflective teacher	Minutes minutes

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4.1	Seminar - transversal competences in teacher professional development	M12- October 2017	13-14.11.2017, Bihać, BIH	participants 4	UNBI hosted the seminar. Six categories of transversal competences presented by UAB. Actively participated in the seminar.	minutes
4.2	Designing of ToT modules, development of training materials	M7, M8, M9, M12- April-July, October 2017	to be realized in the second project year		UAB started developing material for ToT modules which will start in the second project year	will be realized in the second project year.
		M4 - January 2017	21.6.2017. skype	participants 10	QA&M Committee members confirmed. WP6 activities presented. WP 1 activities implemented	minutes
6.1	Regular meetings of QA&M Committee	M12 - October 2017	20.12. 2017. skype	participants 11	Steering Committee meeting and conclusions discussed, regulation on the work of the QA&M committee presented, results of the evaluation of events and preparation of the data for the Annual progress report discussed.	minutes
6.2	Activities evaluation	M2, M3, M5, M6, M7, M8, M9, M12- November, December, February, April, May, June, July, October 2017	after events	participants filled in evaluation forms at the end of 11 events	evaluation of 11 events where more than two partners participated	Report on evaluation for activities in 2017 according to satisfaction questionnaires, 11 pages

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7.1	Creation of project visual identity & web site	M2, M3- November, December 2016	in January 2017	1 logo, different templates for presentations, minutes, agendas etc.	Official project website developed, including the official project logo, different templates	Project website: www.teacher.unt.ba ; Logo: http://teacher.unt.ba/wp-content/uploads/2017/03/Teacher_Logo-300x76.jpg Templates: http://teacher.unt.ba/index.php/pack-for-partners/
8.1	Project kick off meeting and Steering Committee meetings	M2- November 2016	Kick-off- 10.2.2017.	participants 21	University of Travnik hosted the event. All partners prepared presentations. Concluded that activities are delayed due to the late start of the project.	minutes
8.1	Project kick off meeting and Steering Committee meetings	M8- June 2017	Steering Committee meeting 14.12.2017. Banja Luka	participant 13	review of the Workplan for project year 1 and 2. Staff and travel costs transfer discussed. Meeting with HEA because of the accreditation of the study program which has not started yet in BH. SC decision to notify Brussels and move accreditation to third year.	minutes

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Annual progress report according to the workplan for the project year _2 (2018)_____

Contribution: all partners QA progress form for the first project year

Activities Ref.nr/Sub-ref nr	Title	Planned	Realized	Indicators of progress	Description of tasks and progress	outcomes
2.4	Development of curricula modernization & innovation plans and cross-institutional peer-review of plans	M6, M7, M8, M9, M12- March- June, October 2017	until May 2018	Generic and field-specific competences agreed, modernization peer reviews done	UNIZG presented the steps and how modernization is done in Croatia in prev. MMU presented competences and drafted the list of Generic and field-specific competences which were sent to all partner by MIMU and agreed to be implemented into the study programs. The procedure on the changes or innovation of the study program was done according to the Rulebooks at each BH partner University regulating the procedure for adopting and evaluating study programs. When proposals were made then partners did a peer-review and UNIZG also reviewed and suggested changes in the curricula.	list of Generic and field specific competences agreed, peer review done, 6 study programs innovated afterwards (activity 2.5)

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2.5	Introduction-adoption of changes in curricula	M1, M2, M3- Oct-Dec 2017	Decision of the Faculty council and/or the Senate of the BH partner universities on the adoption of changes in the curricula:•U NT: 11.7. and 26.7.2018. • UNBI: 22.6. and 28.6.2018 •S VEMO: 13.7.2018. and 13.11.2018. • UNTZ: 24.4.2018. and 31.8.2018. • NUBL: 29.6.2018. •SVEHERZ: ???	Decision of the Teaching and Scientific Councils of the Faculties and or the Senates of BH partner Universities on the adoption of changes in curricula or adoption of innovated curricula for the undergraduate Study of Preschool education	Following the regulations in force at each BH partner university, the Decision on the adoption of changes or innovation of the study program was adopted.	6 innovated study programs in local languages. • <u>Predškolski odgoj – opis – Edukacijski fakultet, Univerzitet u Travniku (eft.ba)</u> •UNBI: https://pfb.unbi.ba/download/npp/2018-19/NPP%20Pred%C5%A1kolski%20odgoj.pdf •SVEMO: https://drive.google.com/file/d/1Kp47FITeYjSVPQQe2dgz2pm3cAJMbc2m/view • UNTZ: http://www.untz.ba/uploads/file/nastava/studijski_prog_i_ciklusa/2018-19/FF_Predškolski_odgoj_i_obrazovanje_studijski_program_i_ciklus_2018_19-1.pdf •NUBL: http://nubl.org/wp/npp-4/#ac_601_collapse1 •SVEHERZ: ???
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3.1	Study visit and on-sight learning	M1-Oct 2017	6-7.2.2018. Matej Bel, Slovakia	number of participants 27	Study visit to the University of Matej Bel, Department of Elementary and Preschool Pedagogy at Faculty of Education, who hosted the study visit. During the study visit participants had a chance to participate in the creative drama lessons, discuss with students and teachers about experience learning and visited kindergarten associated with the UMB.	on-sight learning on how teaching process is carried out at UMB
3.3	4 methodic/didactic seminars	M5, Feb-2018	1. 8-9.5.2018. Tuzla, BIH;	participants 25	UNTZ hosted the seminar. UMB gave tasks to exercise understanding of child perspective, a perspective of a teacher and learning environments when working as a teacher.	methodic and didactic competences improved
		M6-March 2018	2. 19-20.9.2018. Međugorje, BIH	participants 17	SVEHERZ hosted the seminar. UMB teachers gave tasks to participants to develop better understanding on the model of a reflective teacher.	methodic and didactic competences improved
3.4.	Development of a handbook on student practice	M3, M4, M5-Dec 2017-Feb 2018	moved to the third project year			not realized in the second project year, moved to the third project year

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4.2	Designing of ToT modules, development of training materials	M7, M8, M9, M12- April- July, October 2017	February - May 2018 for 3 sessions, 2 ToT sessions moved to the third project year	training materials for 3 TOT sessions held in 2018	UAB developed materials for 3 ToT sessions related to transversal skills:1. critical and innovative thinking (emphasis on creativity, entrepreneurship, resourcefulness skills, application skills and reflective skills)2. intrapersonal skills – (self- awareness,self-discipline, ability to learn independently, flexibility and adaptability, perseverance and self-motivation, compassion, integrity and self-respect)3. Interpersonal and intrapersonal skills (socialization, self awareness and mixed emotions and empathy)	3 Tot session held in the second project year, 2 moved to the third project year, minutes
		M2- Nov 2017	1. 21-22. 2. 2018, Mostar, BIH	participants 23	UAB made assignments of critical and innovative thinking. UAB should develop a model of development of transversal competences for future training modules	training received and competences built.
4.3	5 ToT sessions	M3 - Dec 2017	2. 20-21. 3. 2018., Alba Iulia, Romania	participants 12	UAB presented intrapersonal skills. Visit to kindergarten.	training received and competences built.
		M5-Feb 2018	3. 22-23. 5. 2018, Banja Luka, BiH	participants 20	UAB prepared materials for group work tasks about socialization, empathy and anger	training received and competences built.
		M6- March 2018	moved to the third project year			moved to the third project year
		M8- May 2018	moved to the third project year			moved to the third project year

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4.4	Development of ToT guidelines	M3, M4, M5	During 3 ToT sessions February, March, May 2018	discussed during 3 ToT sessions, 2 more moved to the third project year	BH partner universities staff actively participated in organized ToT seminars and provided inputs for development of guidelines, which should be realized in the third year of the project	moved to the third project year
5.1	Curricula accreditation/licensing process	M1-M8	moved to the third project year		According to the conclusion of the SC meeting in Banja Luka in December 2017, this activity is moved to the third year, because the process of study program accreditation has not started yet in BiH and it therefore cannot be initiated. Problems with accreditation mentioned in the first Mid term report sent to EACEA in April 2018. Letter of intention sent to EACEA on 18.5.2018. Taking into consideration all previous communication, agreement was made with the EACEA project officer to make an action plan for further steps regarding the accreditation. The Action plan was agreed by BH partners at QA&M Committee on the meeting held on 18.10.2018 and accepted by the SC on their meeting on 30.10. 2018. Letter with clarifications and recommendations were sent to EACEA on 19.11.2018. and the coordinator informed partners that it was officially approved by EACEA.	moved to the third project year
5.2	Purchase and installation of equipment	M5-M8	moved to the third project year	BH partners sent to coordinator requests for modification of the equipment specification sent before Mid term report	In mid term report stated the equipment specification was changed in relation to project application after on-site visits to EU partners and in a way to help better realize anticipated contents. The correction refers to the educational equipment for art courses in total of 1.250,00 EUR	

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5.3	Enrolment of students- implementation of modernized curricula	M9, M10, M12	October 2018.	students were enrolled into innovated program in 2018/2019 at all BH partner universities. Number of students enrolled into the first year in the academic year 2018/2019 per partner: •UNT:8 •UNBI: 19 •SVEMO: 59 •UNTZ: 16 •NUBL: 16 •SVEHERZ: ???	Students enrolled into the first year of the modernized curricula at 6 BH universities	Overall ??? students enrolled into the first year of the study of modernized curricula at all 6 BH partner universities
6.1	Regular meetings of QA&M Committee	M4, M12	25. 4.2018.-skype 18.10.2018.-Travnik	participants 13 participants 10	Annual progress report for 2017, Mid-term report draft, problems with accreditation, activities in the second year Conclusions about the delay in accreditation and Action plan for the activity 5.1.	minutes conclusions and Action plan
6.2	Activities evaluation	M1, M2, M3, M4, M5, M9, M12	after events in 2018	participants filled in evaluation forms at the end of 7 events	evaluation of 7 events where more than two partners participated	Report on evaluation for activities in 2018 according to satisfaction questionnaires, 8 pages
6.4	Annual progress evaluations	M2, M3	April 2018.	participants 11	partners contributed data in progress evaluation forms for 2017 for the Annual progress report	Annual progress report for the first project year, pages 8
7.2	Media promotion	M1-M9 i M12	Throughout the project	different promotional activities, being media articles, web news or television appearances related to the project and project activities.	Each BH partner had organized several promotional activities, being media articles, web news or television appearances related to the project and project activities.	media promotion done at BH partner institutions (detailed information in the progress evaluation forms of partners)

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7.3	English language courses for teaching and administrative staff	M2, M4, M6, M8	<ul style="list-style-type: none"> • UNT: 10.09.2018. - 15.11.2018. • UNBI: 10.09.2018. - 15.11.2018. • NUBL: Sept, Oct, Nov, Dec 2018 	<ul style="list-style-type: none"> • UNT: 60 lessons for 20 candidates • UNBI: 60 lessons for 20 candidates • NUBL: 15 lessons for 25 candidates 	English language classes organized at UNT, UNBI and NUBL for the academic and administrative staff at the beginners and intermediate level.	staff trained at UNBI and NUBL, other BH partners moved this activity to the third project year.
7.4	Periodical e-bulletin	M1, M3, M5, M7, M9, M12	May 2017, December 2017, December 2018.			prepared by the UNT
7.5	Inter-project coaching -synergy with other EU similar initiatives	M1, M3, M5, M7, M9, M12	25. - 26.01.2017., 08.03.2018.	2 activities, UNT	Project connected with other EU initiatives and similar project through different activities including the Grant Holders Meeting in Brussels, Erasmus+ workshop organized in Luevene.	2 activities
8.1	Project kick off meeting and Steering Committee meetings	M9	30. 10. 2018, Bihać, BIH	participants 10	UNBI hosted the Second SC meeting. UNT presented Mid term report by EACEA. WPS and project at risk because the accreditation did not start. Action plan proposed by the QA&M committee adopted and will be sent to EACEA.	minutes
8.3	Daily project management and administration	M1-M9 i M12	Throughout the project	number of participants depending on the partner and activities done (more in progress forms of partners)	following the realization of the foreseen activities	realization according to agreed dynamics, Timely project management and documentation

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8.4	Regular meetings of the local project teams	M1-M9 i M12	Throughout the project	number of participants depending on the partner and activities done (more in progress forms of partners)	meeting organized for the realization of the specific activity	Timely project management and coordination of project team
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